

Specimen Application

Application Form for the Recruitment to the Post of Assistant Director (Legal – Grade II)

1. Details of the Applicant

- i. Full Name (in Sinhala)
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- ii. Full Name of Applicant (BLOCK LETTERS in English)
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- iii. National Identity Card No. :
- iv. Date of Birth:
- v. Age as at the closing date of the application: Days. Months..... Years.....
- vi. Current Residential Address:
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- vii. Telephone Number: (Please include your WhatsApp Number, if applicable)
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- viii. Email:

2. Educational and Professional Qualifications (certified copies must be attached)

2.1 Educational and Professional Qualifications

Postgraduate/ Degree/ Diploma/ Certificate/ and Professional Qualifications	Field of Study	University/ Institution	Effective Date (DD/MM/YYYY)	Annex Numbers of Supporting Documents (Mandatory)

2.2 Service Experience

Institute	Post	Period of Service	Remarks

2.3 Details of the Trainings Received

Training	Training Institute/ Organization	Duration	Annex Numbers of Supporting Documents (Mandatory)

2.4 Proficiency in Languages (Other than First Language)

Language	Proficiency	Effective Date (DD/MM/YYYY)	Annex Numbers of Supporting Documents (Mandatory)

I hereby declare that the information provided in this application is true and correct to the best of my knowledge.

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Signature of the Applicant

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Date

4. Attestation of the Head of the Department

I hereby certify that no disciplinary action has been contemplated against the applicant and, in case the applicant is selected for this post, he/she can/cannot be released from the service of this institution.

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Signature of the Head of the Department

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Date

Official Seal